

Capital Region Workforce Development Board

Meeting Minutes for December 14, 2018

Category - Business Members (Total Members 18)	Member	Present		Category (Total Members 16)	Member	Present	
		Yes	No			Yes	No
		Auchmoody, William	✓		Community College (1) (Nina Sims)	Creamer, Elizabeth	✓
	Barnhart, Sonja		✓	Economic & Community Dev. (3)	Aylward, Karen	✓	
	Briggs, Cordell		✓		Jones, Daniel	✓	
	Dick, Robert	✓			Kilduff, Todd	✓	
	Easter, John	✓		Education (2)-	Beaton, Mac		✓
	Edwards, Scott	✓			Smith, Barbara		✓
	Gilbert, Danielle	✓					
	Harrington, Chris	✓		Employment Service (1)-	Woodard, Dennis	✓	
	Harris, Drexel	✓		Labor, Apprenticeship & CBOs (7)	Horne, Kelly King	✓	
	Junod, Paul	✓		-	Morrison, Patricia	✓	
	Lyons, Larry	✓		-	Mullins, William		✓
	Maurer, Ilene	✓		-	Purcell, Roy		✓
	Stamper, Eric		✓	-	Spicer, Gregg	✓	
	Thurmond, Jon		✓	-	Watson, Danny		✓
	Timmons, April	✓		-	Watson, Thelma	✓	
	Wheeler, William		✓				
	Willie-Surratt, Terry	✓		Vocational Rehabilitation (1)	Batten, Dale	✓	
	Wood, Oneida		✓	Other (1)	Mitchell, Valaryee	✓	
	Total Attending	12	6		Total Attending	11	5

Staff	Other Guests	
Brian Davis, CRWP Director	Reuben Canty, Commonwealth Senior Living	Danielle Johnson, ResCare
Alice Bowyer	Bishop Clay Cofield, Spirit of Fire Cathedral	Earlene Jones, Ross
Carla Cosby	Marta Curran, VCU Health System	Mychael Lee, ResCare
Andree Davis	Greg Gallop II, Community Foundation	Anthony Romanello, Henrico County
Krishawn Monroe, CRWP Asst. Director	Kyle Gayle, ResCare	Katina Williams, United Way
Judith Willis		

- I. Call to Order. Chair Bill Auchmoody called meeting to order at 11:41 a.m.
- II. Public Comment Period. There were no persons present for public comment.
- III. Approval of the September 13, 2018 Meeting Minutes. Ms. Thelma Watson moved to accept the minutes as presented; Mr. John Easter seconded the motion. The motion passed.
- IV. Eligible Training Provider Programs
 - a. 2018 Program Renewals
The renewal application includes any applicable performance information on completion, employment placement, credential rate and average wages.

Category 1 represents those programs that did not serve participants, Category 2 represents those programs that served participants, and Category 3 are those that served participants and additional data is needed before full approval is granted; conditional approval may be granted if data is provided prior to the Board meeting and completion and credential outcomes meet state requirements. The motion was made and seconded to

approve the eligible training provider renewal applications as presented. The motion carried.

b. New Applications

Next Level Health Care submitted program applications for their 32-68-108-hour medication technician programs. Conditional approval is recommended pending receipt of their Board of Nursing verification documentation. The motion was made and seconded to approve the new applications as presented. The motion passed.

V. Youth Contract Modifications

The Virginia Community College System (VCCS) awarded WIOA youth funds to 4 community college systems. The Community College Workforce Alliance (CCWA) received funds to provide career pathway options for low skilled adults ages 18-24, who are not already enrolled in postsecondary education, unemployed or underemployed.

The local workforce board with CCWA will work jointly to co-enroll into area services. Brian added that \$100,000 of unobligated funds are available to hire 2 additional staff to support the grant. Staff may be housed at the community college. After the grant expires, the use of out stationed youth staff may be retained if it yields good results. Ms. Patricia Morrison moved to approve the Ross contract modification not to exceed \$100,000 to support 2 positions; Mr. Drexel Harris seconded the motion. The motion passed.

VI. Information and Concurrence

a. Cary Street Lease Expiration

The Chief Local Elected Officials directed staff to explore new locations to replace the Cary Street location when that lease expires in November of 2020. The West Broad Street corridor and DARS Richmond office on Maywill Street may be location options. The facility's footprint will be a determining factor to location. A committee with interested parties may be assembled to assist in the relocation process.

b. Proceeds from Williamsburg Road Sale

The sale is completed. The Board of Supervisors approved the initial sale for \$425,000. However, due to environment remediation, the final sale amount was \$323,600. Since federal funds were used to purchase the building, the Department of Labor had to give approval of the sale. Proceeds from the sale of the building can only be used for program purposes. Some of the funds from the sale are earmarked for computer hardware and software upgrades at all centers. There could be some other one time capital items and a contingency reserve.

VII. Adjourn

There being no further business, the meeting adjourned at Noon.