

# Virginia Career Works – Capital Region Centers

## Common Spaces Available for Partner Use, based on availability

To view calendar, please visit [www.calendarwiz.com/resourcewfcva](http://www.calendarwiz.com/resourcewfcva).

Career Works – Henrico	Career Works – Richmond West	Career Works – Chesterfield
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Available Rooms		
Computer Lab 300 ➤ COVID Capacity: 7 ➤ Capacity: 20	Classroom 102 ➤ COVID Capacity: 8 ➤ Capacity: 16	Common Area – Resource Room Floor
Classroom 301 ➤ Capacity: 25 ➤ Projector available	Classroom 103 ➤ COVID Capacity: 3 ➤ Capacity: 6	Adult Classroom 114 ➤ COVID Capacity: 9 ➤ Capacity: 16 ➤ Projector available
Workstations ➤ Capacity: 5 <b>Under Construction estimated completion April 1, 2022</b>	Combined Classrooms 102/103 ➤ COVID Capacity: 11 ➤ Capacity: 18 ➤ Projector available	Adult Computer Lab 107 ➤ COVID Capacity: 7 ➤ Capacity: 17 ➤ Projector available
<sup>2</sup> Common Area - Lobby Table	Computer Lab 105 ➤ COVID Capacity: 5-6 ➤ Capacity: 9	Resource Room Workstations ➤ Capacity: 3
Youth Classroom 200 ➤ COVID Capacity: 8 ➤ Capacity: 25	Computer Lab 106 ➤ COVID Capacity: 5 ➤ Capacity: 9	Common Area - Customer Break Room
Computer Lab 201 ➤ COVID Capacity: 7 ➤ Capacity: 15 ➤ Projector available	Common Area C ➤ This area is near the phone booths in the resource room.	Youth Classroom 112 ➤ COVID Capacity: 8 ➤ Capacity: 18 ➤ Projector available
<sup>3</sup> Board Room ➤ COVID Capacity: 15 ➤ Capacity: 35 ➤ Projector available		Youth Computer Lab 111 ➤ COVID Capacity: 10 ➤ Capacity: 18 ➤ Projector available
Conference Room ➤ COVID Capacity: 4 ➤ Capacity: 8 ➤ Projector available		
Common Area ➤ This area is located along the back wall of the resource room.		

<sup>1</sup>The One Stop Manager (Roberto Ford) will be the secondary contact for all 3 centers.

<sup>2</sup>Common Areas are spaces located in each center that employers and community partners can use to set up tables that will promote services, opportunities, and resources that can be useful to customers.

<sup>3</sup>The Capital Region Workforce Partnership (CRWP) holds the ability to exercise “bumping rights” on rare occasions. Every effort is made to avoid this and when it does occur, we will work to relocate your reservation to a suitable substitute location if possible.

<sup>4</sup>The Career Advantage (Youth) Program use takes precedence in the scheduling of all youth rooms (Does not include common area).