

**Capital Region Workforce Partnership
Consortium Meeting
AGENDA**

February 16, 2024 9:30 a.m. – 11:00 a.m.

Virginia Career Works Chesterfield Center
304 Turner Road (just south of the Midlothian Turnpike)
N. Chesterfield, VA 23225

Consortium Members		Alternates	
Chairman – Hon. James Holland, Chesterfield		Dr. James Worsley	
Hon. Ryan Patterson, Charles City		LaToya Johnson-Davis	
Hon. Jonathan Christy, Goochland		Vacant	
Hon. Sue Dibble, Hanover		James Taylor	
Hon. Daniel Schmitt, Henrico		Monica Smith-Callahan	
Hon. John Moyer, New Kent		Rodney Hathaway	
Hon. Steve McClung, Powhatan		Bret Schardein	
Hon. Ann Frances Lambert, Richmond		Hon. Kristen Nye	

- I. Welcome and Introductions 9:30 a.m.
- II. Public Comment Period
Individuals may preregister prior to the start of the meeting to speak, to speak to matters not already on the agenda, or may speak if so designated by the Chairman if they did no preregister. Comments shall be limited to 3 minutes.
- III. Approval of the Minutes from December 8, 2023 Meeting....Pgage 1 9:35 a.m.
- IV. "CLEO 101" – An Overview 9:40 a.m.
- V. Appointment of Workforce Board Member,,,Page 5 10:40 a.m.
Beth Bray, Moslow Wood Products, Powhatan
- VI. Calendar Year 2024 Meeting Schedule 10:50 a.m.
- VII. Adjournment



**Joint Meeting CLEOs and Capital Region Workforce Development Board
Minutes for December 8, 2023**

CLEO Attendance

Consortium Members		Alternate	
Chairman – Hon. James Holland , Chesterfield	x	Dr. James Worsley	x
Vice Chairman – Hon. Patricia O'Bannon , Henrico	x	Monica Smith-Callahan	x
Hon. Gilbert Smith , Charles City	x	Michelle Johnson	-
Hon. Charlie Vaughters , Goochland	x	Krystal Onaitis	-
Vacant , Hanover		James Taylor	x
Hon. Patricia Paige , New Kent	x	Rodney Hathaway	x
Hon. Steve McClung , Powhatan	x	Bret Schardein	-
Hon. Michael Jones , Richmond		Traci J. DeShazor	x

Capital Region Workforce Development Board Attendance

	Member	Present		Category (Total Members 12)	Member	Present	
		Yes	No			Yes	No
Category - Business Members	Auchmoody, William	X		Community College (1)	Rubin, Dr. Beno	X	
	Blount, Siyani	X					
	Dick, Robert	X		Economic Development (1)	Shreve, Tina	X	
	Easter, John		X				
	Edwards, Scott	X		Education (2)-Adult Ed.	Elmore, Jeffrey	X	
	Franklin, Robert	X		CTE	Roerink, Justin	X	
	Gilbert, Danielle		X				
	Harris, Drexel, 1 st Vice Chair	X		Employment Service (1)-	Woodard, Dennis	X	
	Hayden, Thomas						
	Jung, Dr. Charlie		X	Labor, Apprenticeship & CBOs (5)	Battle, Kevin	X	
	Lyons, Larry	X			Conner, Maynard	X	
	Maurer, Ilene, Chair	X			Horne, Kelly King	X	
	Portillo, Jesus		X		Spicer, Gregg	X	
	Stamper, Eric	X			Strite, Amy	X	
	White, Amanda	X					
				Vocational Rehabilitation (1)	Batten, Dale		X
				Social Services (1)	Rogers, Kiva	X	
	Total Attending	10	4		Total Attending	11	1

Guests			
Ms. Angela Kelly-Wiecek, Virginia Works		VA Employment Commission	
Ms. Latoya Davis, Charles City County;		Ms. Dawn Armstrong	Ms. Dawn Armstrong,
Mr. Quantavious Brown, Ross Participant		Ms. Marilyn Henderson	
Ms. Jon'ay Seward, Ross Participant		Ms. Annette Mayo,	
Ms. Donyel Smith		EquusWorks	
		Mr. Roberto Ford,	Ms. Ashleigh Coley,
Capital Region Workforce Partnership		Mr. Clarron Harris	Ms. Ottillie James
Mr. Brian Davis	Ms. Carla Cosby	Ms. Denisha Wilson	Mr. David Leonard
Ms. Krishawn Monroe	Ms. Alice Bowyer	Ms. Danielle Bailey	
Ms. Elsie Best	Mr. Andree Best		
Mr. Mychael Lee			

- I. Call to Order and Welcome – The Honorable James Holland, CLEO Chair called the meeting to order. Members were welcomed and guests were recognized.
- II. Public Comment - No persons were present for public comment.
- III. Approval of Elected Official Consortium Minutes from Oct. 13, 2023 Meeting. The minutes were approved following a motion by Hon. Gilbert Smith and second by Hon. Patricia O'Bannon.
- IV. Approval of Workforce Board Minutes from Sept. 28, 2023 Meeting. The minutes were approved following a motion by Mr. Drexel Harris and a second by Mr. William Auchmoody.
Mr. Brian Davis reminded the bodies that the annual joint session provides an opportunity for networking and sharing of information and typically does not include business matters.
- V. **Educate**
"Achieving Success through Inclusion" – Ms. Charm Bullard, Senior Advisor to the CEO, Virginia Center for Inclusive Communities

Ms. Bullard does various workshops, seminars, etc. in support of her organization's mission. She shared that her presentation is action oriented and connected to diversity and inclusion. It offers guests the opportunity to engage in thoughtful conversation to consider actions against inclusion; actions for inclusion, and action towards a continuum.

The group divided into small discussion groups to be able to engage in thoughtful conversations, with report outs of on these key categories:

Where do people show prejudice/discrimination? Where on the spectrum do you want to be? What ideas do you have to get to that place?

A. Celebrate

Customer Success Stories – Recognizing adult, dislocated worker and youth program participants.

Four participants were acknowledged for their achievements-

- Ms. Jon'ay Seward, Ross youth participant, Completed Certified Medical Assistance program, Richmond Technical Center
- Quantavious Brown, Ross youth participant, Attends Brightpoint Community College, Works for YMCA
- Danyell Smith, Attained CDL certification. Wants to own her own trucking company
- Dawn Armstrong, was laid off of a temporary job and enrolled as a dislocated worker, now re-employed with VEC helping others in transition.

B. Recognition of Retiring Elected Officials. Members were recognized for their years of service on the CLEO Board with a certificate and gift basket.

- Angela Kelly-Wiecek, Hanover (11 years); Patricia O'Bannon, Henrico (9 years); and Gilbert Smith, Charles City (25 years).

VI. Adjourn

There being no further business, the meeting adjourned at noon.



	Member	Present		Category (Total Members 12)	Member	Present	
		Yes	No			Yes	No
Category - Business Members	Auchmoody, William	X		Community College (1)	Rubin, Dr. Beno	X	
	Blount, Siyani	X					
	Dick, Robert	X		Economic Development (1)	Shreve, Tina	X	
	Easter, John		X				
	Edwards, Scott	X		Education (2)-Adult Ed.	Elmore, Jeffrey	X	
	Franklin, Robert	X		CTE	Roerink, Justin	X	
	Gilbert, Danielle		X				
	Harris, Drexel, 1 st Vice Chair	X		Employment Service (1)-	Woodard, Dennis	X	
	Hayden, Thomas						
	Jung, Dr. Charlie		X	Labor, Apprenticeship & CBOs (5)	Battle, Kevin	X	
	Lyons, Larry	X			Conner, Maynard	X	
	Maurer, Ilene, Chair	X			Horne, Kelly King	X	
	Portillo, Jesus		X		Spicer, Gregg	X	
	Stamper, Eric	X			Strite, Amy	X	
	White, Amanda	X					
				Vocational Rehabilitation (1)	Batten, Dale		X
				Social Services (1)	Rogers, Kiva	X	
	Total Attending	10	4		Total Attending	11	1

Agenda Item V.

<p style="text-align: center;">Capital Region Workforce Partnership Consortium</p> <p style="text-align: center;">Agenda Item Summary – Consideration of New Workforce Board Member Appointment</p>
<p><i>What is it?</i></p> <p>The Workforce Innovation and Opportunity Act (WIOA) gives the Chief Local Elected Officials (CLEO) authority to appoint the members of the local Workforce Development Board (WDB). The CLEO and WDB serve as the governance bodies with respect to WIOA implementation and service oversight in the region. The Board has certain unique duties, the CLEO has certain unique duties and the two groups collectively share other responsibilities.</p> <p>The Board has certain composition requirements which the CLEO should factor in considering any new appointment. They are as follows:</p> <ul style="list-style-type: none"> ➤ Majority (51%) of members from the business sector. (Business members may self-nominate, be nominated by another business or business organization). ➤ At least 20% from labor organizations and community based organizations with evidence of addressing employment needs of people with barriers, with at least one member in this category representing a registered apprenticeship. ➤ At least one economic development representative. ➤ One member from the following entities: Virginia Employment Commission, Department for Aging and Rehabilitative Services, Adult Education, a Community College, and Career and Technical Education. ➤ Optional members can also be appointed, as long as the business majority is maintained.
<p><i>What do CLEO members need to know?</i></p> <p>Moslow Wood Products in Powhatan employs 85 workers and has engaged with In September of 2023 they were recognized with a “Best in Class” award by the Workforce Development Board for their engagement with the workforce system and in the hiring of 11 former Tyson workers who lost their jobs when the Hanover plan closed.</p> <p>Manager Beth Bray and been nominated to the Board by the company’s vice-president.</p> <p>The current board roster has 15 business members and 12 non-business members.</p> <p>A recommended initial appointment term would be through June 30, 2025</p>
<p><i>What do CLEO Members Need to Do?</i></p> <p>Consider the appointment request; factoring the above information.</p>



Commonwealth of Virginia
Workforce Innovation and Opportunity Act

NOMINATION FORM

1-Name (First, MI, Last) <u>Beth Bray</u>		2-LWDA # <u>9</u>	3-Date <u>12/12/23</u>
4-Street Address <u>3450 Maidens Road</u>		13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
5-City <u>Powhatan</u>	6-County		
7-State <u>Virginia</u>	8-ZIP <u>23139</u>		
9-Home Phone (include area code) <u>804-305-5244</u>	10-Work Phone (include area code) <u>804-598-5579</u>		
11-FAX	12-E-Mail <u>Bbray@moslowwood.com</u>		
15-LWDA Name <u>Capital Region</u>		14-Recommended for (see section number) 16-Labor/ CBO/ Apprenticeship Representative <input type="checkbox"/> 17-Private Sector (Business) <input checked="" type="checkbox"/> 18-Education <input type="checkbox"/> 19-Economic Development <input type="checkbox"/> 20-Organized Labor <input type="checkbox"/> 21-One-Stop Partner <input type="checkbox"/> 22-Optional/ Other <input type="checkbox"/>	
17-Private Sector (Business) Representative Title <u>Account Executive & Office Manager</u> Business <u>Moslow Wood Products</u> Type of Business <u>Manufacturing</u>		Yes No Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/> Female-Owned Business <input type="checkbox"/> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/> Number of Employees <u>85</u>	
18-Education Representative Title _____ Institution _____ Local Ed. <input type="checkbox"/> Post-Secondary <input type="checkbox"/> Voc. Ed. <input type="checkbox"/>		20-Organized Labor Representative Title _____ Affiliation _____	
19-Economic Development Representative Title _____		21-One-Stop Partner Representative Title _____ Partner/Entity _____	
23-Nominator <i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> <u>Karin Carmack</u> <u>12/12/23</u> Signature Date <u>Karin Carmack</u> Printed/Typed Name & Title of Nominator <u>Moslow Wood Products</u> Nominator Organization <u>804-721-0571</u> Phone FAX <u>Kcarmack@moslowwood.com</u> E-Mail		22-Optional/ Other Representative Title _____ Agency _____ 24-Action by Chief Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ Signature of Chief Elected Official _____ Date _____	