



Joint Session Minutes for December 13, 2024

Capital Region Workforce Partnership/CLEO

Consortium Members	Present	Absent	Alternates	Present	Absent
Chairman – Hon. James Holland , Chesterfield		x	Dr. James Worsley	x	
Vice-Chairman - Hon. Steve McClung , Powhatan	x		Bret Schardein		x
Hon. Ryan Patterson , Charles City		x	LaToya Johnson-Davis	x	
Hon. Jonathan Christy , Goochland		x	Josh Gillespie Chance Robinson)	x	
Hon. Sue Dibble , Hanover		x	Vacant		
Hon. Daniel Schmitt , Henrico		x	Monica Smith-Callahan	x	
Hon. John Moyer , New Kent	x		Rodney Hathaway		x
Hon. Ann Frances Lambert , Richmond (Tracie DeShazor		x	Hon. Kristen Nye		x

Capital Region Workforce Partnership/CRWDB

	Member	Present		Excused	Category (Total Members 14)	Member	Present		Excused
		Yes	No				Yes	No	
Category - Business Members (Total Members 15)	Auchmoody, William	X			Community College (1)	Rubin, Beno	X		
	Bice, Sarah	X							
	Blount, Siyani	X							
	Bray, Beth	X			Economic Development (2)	Robinson, Chance	X		
	Dick, Robert	X				Shreve, Tina	X		
	Easter, John	X			Education (2) Adult Ed.	Elmore, Jeffrey	X		
	Edwards, Scott	X				Roerink, Justin Alt. Megan Hendrick	X		
	Franklin, Robert			X	CTE				
	Gilbert, Danielle			X		Woodard, Dennis Alt. Annette Mayo	X		
	Harris, Drexel			X	Employment Service (1)-				
	Hayden, Thomas			X					
	Maurer, Ilene	X			Labor, Apprenticeship & CBOs (5)	Battle, Kevin			X
	Portillo, Jesus		X			Conner, Maynard	X		
	Stamper, Eric		X			Horne, Kelly King	X		
	White, Amanda		X			Spicer, Gregg	X		
						Strite, Amy	X		
					Vocational Rehabilitation (1)	Batten, Dale	X		
					Social Services (2)	Grable, Suzanne	X		
						Holt, Elizabeth	X		
	Total Attending	87	3	4		Total Attending	13	0	1

Guests attending: Equus staff: Ms. Danielle Bailey, Mr. Roberto Ford, Ms. Denisha Wilson. Virginia Works staff: Ms. Annette Mayo. Staff attending: Mr. Brian Davis, Ms. Krishawn Monroe, Ms. Carla Cosby, and Dr. Mychael Lee.

- I. Call to Order and Welcome –Chairman Ilene Maurer and Honorable Steve McClung called the meeting to order.
- II. Public Comment. No persons were present for public comment.
- III. Approval of Elected Official Consortium Minutes from Oct. 18, 2024 Meeting. Mr. John Moyer moved to approve the minutes as presented, Ms. Monica Smith-Callahan seconded the motion. The motion carried. Approval of Workforce Board minutes from Sept. 12, 2024 Meeting. Mr. William Auchmoody moved to approve the minutes as presented, Mr. John Easter seconded the motion. The motion carried.
- IV. 2025 -2028 Strategic Planning Kick-off – Mr. Brian Davis shared that the Department of Labor requires an updated local plan every three years. The federal law sets forth certain compliance elements to be addressed in a local plan; however the local board prefers to also develop a more strategic plan in addition. The compliance plan is due to the state in March of 2025, while a more realistic target date for the strategic plan is June 2025. Members were asked to volunteer to serve on the strategic planning workgroup, commitment January thru June.
- V. Mr. Brian Davis provided a brief introduction of the presenters and their respective presentations.

Understanding the labor market landscape – Dr. Chris Chmura, Founder and CEO, Chmura. Dr. Chmura provided an overview of the region’s labor market, poverty rate, and skills needed for employment.

Information was provided on available job openings and the hard and soft skills required. An increased number of workers are needed to meet manufacturing growth. Overall, the region can look forward to continued economic growth.

Mr. John Martin, President and CEO, Southeastern Institute of Research (S.I.R.) focused on the region’s economic and workforce development landscape. Mr., Martin also facilitated discussion through a variety of engagements methods to engage the Board and CLEO in development of mission, vision and value statements to lay the foundation for a strategic plan.
- VI. Workforce Center Certifications (Joint Action by Both Bodies)

Center Certification. Mr. Davis outlined the basis for center certification established in law

and the specific requirements established by the state. A sub committee of the full Boar was established to review certain documents, visit each center and interview a sample of staff. Following their work, the committee has recommended full certification of the Henrico, Chesterfield and Richmond West Centers. A motion was made by Mr. William Auchmoody moved to approve certifying the workforce centers; Mr. Scott Edwards seconded the motion. The motion carried unanimously among the Board and CLEO. The paperwork will be forwarded to the state for endorsement.

- VII. Adjourn. There being no further business, the meeting was adjourned.