



**Joint Meeting CLEOs and Capital Region Workforce Development Board
Minutes for December 8, 2023**

CLEO Attendance

Consortium Members		Alternate	
Chairman – Hon. James Holland, Chesterfield	x	Dr. James Worsley	x
Vice Chairman – Hon. Patricia O'Bannon, Henrico	x	Monica Smith-Callahan	x
Hon. Gilbert Smith, Charles City	x	Michelle Johnson	-
Hon. Charlie Vaughters, Goochland	x	Krystal Onaitis	-
Vacant, Hanover		James Taylor	x
Hon. Patricia Paige, New Kent	x	Rodney Hathaway	x
Hon. Steve McClung, Powhatan	x	Bret Schardein	-
Hon. Michael Jones, Richmond		Traci J. DeShazor	x

Capital Region Workforce Development Board Attendance

	Member	Present		Category (Total Members 12)	Member	Present	
		Yes	No			Yes	No
Category - Business Members	Auchmoody, William	X		Community College (1)	Rubin, Dr. Beno	X	
	Blount, Siyani	X					
				Economic Development (1)	Shreve, Tina	X	
	Dick, Robert	X					
	Easter, John		X				
	Edwards, Scott	X		Education (2)-Adult Ed.	Elmore, Jeffrey	X	
	Franklin, Robert	X		CTE	Roerink, Justin	X	
	Gilbert, Danielle		X				
	Harris, Drexel, 1 st Vice Chair	X		Employment Service (1)-	Woodard, Dennis	X	
	Hayden, Thomas						
				Labor, Apprenticeship & CBOs (5)	Battle, Kevin	X	
	Jung, Dr. Charlie		X		Conner, Maynard	X	
	Lyons, Larry	X			Horne, Kelly King	X	
	Maurer, Ilene, Chair	X			Spicer, Gregg	X	
	Portillo, Jesus		X		Strite, Amy	X	
	Stamper, Eric	X					
	White, Amanda	X					
				Vocational Rehabilitation (1)	Batten, Dale		X
				Social Services (1)	Rogers, Kiva	X	
	Total Attending	10	4		Total Attending	11	1

Guests			
Ms. Angela Kelly-Wiecek, Virginia Works		VA Employment Commission	
Ms. Latoya Davis, Charles City County;		Ms. Dawn Armstrong	Ms. Dawn Armstrong,
Mr. Quantavious Brown, Ross Participant		Ms. Marilyn Henderson	
Ms. Jon'ay Seward, Ross Participant		Ms. Annette Mayo,	
Ms. Donyel Smith		EquusWorks	
		Mr. Roberto Ford,	Ms. Ashleigh Coley,
Capital Region Workforce Partnership		Mr. Clarron Harris	Ms. Ottillie James
Mr. Brian Davis	Ms. Carla Cosby	Ms. Denisha Wilson	Mr. David Leonard
Ms. Krishawn Monroe	Ms. Alice Bowyer	Ms. Danielle Bailey	
Ms. Elsie Best	Mr. Andree Best		
Mr. Mychael Lee			

- I. Call to Order and Welcome – The Honorable James Holland, CLEO Chair called the meeting to order. Members were welcomed and guests were recognized.
- II. Public Comment - No persons were present for public comment.
- III. Approval of Elected Official Consortium Minutes from Oct. 13, 2023 Meeting. The minutes were approved following a motion by Hon. Gilbert Smith and second by Hon. Patricia O'Bannon.
- IV. Approval of Workforce Board Minutes from Sept. 28, 2023 Meeting. The minutes were approved following a motion by Mr. Drexel Harris and a second by Mr. William Auchmoody.
Mr. Brian Davis reminded the bodies that the annual joint session provides an opportunity for networking and sharing of information and typically does not include business matters.
- V. **Educate**
"Achieving Success through Inclusion" – Ms. Charm Bullard, Senior Advisor to the CEO, Virginia Center for Inclusive Communities

Ms. Bullard does various workshops, seminars, etc. in support of her organization's mission. She shared that her presentation is action oriented and connected to diversity and inclusion. It offers guests the opportunity to engage in thoughtful conversation to consider actions against inclusion; actions for inclusion, and action towards a continuum.

The group divided into small discussion groups to be able to engage in thoughtful conversations, with report outs of on these key categories:

Where do people show prejudice/discrimination? Where on the spectrum do you want to be? What ideas do you have to get to that place?

A. Celebrate

Customer Success Stories – Recognizing adult, dislocated worker and youth program participants.

Four participants were acknowledged for their achievements-

- Ms. Jon'ay Seward, Ross youth participant, Completed Certified Medical Assistance program, Richmond Technical Center
- Quantavious Brown, Ross youth participant, Attends Brightpoint Community College, Works for YMCA
- Danyell Smith, Attained CDL certification. Wants to own her own trucking company
- Dawn Armstrong, was laid off of a temporary job and enrolled as a dislocated worker, now re-employed with VEC helping others in transition.

B. Recognition of Retiring Elected Officials. Members were recognized for their years of service on the CLEO Board with a certificate and gift basket.

- Angela Kelly-Wiecek, Hanover (11 years); Patricia O'Bannon, Henrico (9 years); and Gilbert Smith, Charles City (25 years).

VI. Adjourn

There being no further business, the meeting adjourned at noon.



	Member	Present		Category (Total Members 12)	Member	Present	
		Yes	No			Yes	No
Category - Business Members	Auchmoody, William	X		Community College (1)	Rubin, Dr. Beno	X	
	Blount, Siyani	X					
	Dick, Robert	X		Economic Development (1)	Shreve, Tina	X	
	Easter, John		X				
	Edwards, Scott	X		Education (2)-Adult Ed.	Elmore, Jeffrey	X	
	Franklin, Robert	X		CTE	Roerink, Justin	X	
	Gilbert, Danielle		X				
	Harris, Drexel, 1 st Vice Chair	X		Employment Service (1)-	Woodard, Dennis	X	
	Hayden, Thomas						
	Jung, Dr. Charlie		X	Labor, Apprenticeship & CBOs (5)	Battle, Kevin	X	
	Lyons, Larry	X			Conner, Maynard	X	
	Maurer, Ilene, Chair	X			Horne, Kelly King	X	
	Portillo, Jesus		X		Spicer, Gregg	X	
	Stamper, Eric	X			Strite, Amy	X	
	White, Amanda	X					
				Vocational Rehabilitation (1)	Batten, Dale		X
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