



Capital Region Workforce Development Board
Meeting Minutes for March 14, 2024

	Member	Present		Category (Total Members 12)	Member	Present	
		Yes	No			Yes	No
Category - Business Members (Total Members 16)	Auchmoody, William		X	Community College (1)	Rubin, Beno		X
	Bray, Beth	X					
	Blount, Siyani		X				
	Dick, Robert	X		Economic Development (1)	Shreve, Tina	X	
	Easter, John	X					
	Edwards, Scott		X	Education (2)-Adult Ed. CTE	Elmore, Jeffrey	X	
	Franklin, Robert		X		Roerink, Justin	X	
	Gilbert, Danielle	X					
	Harris, Drexel, 1 st Vice Chair	X		Employment Service (1)-	Woodard, Dennis	X	
	Hayden, Thomas	X					
	Jung, Dr. Charlie		X	Labor, Apprenticeship & CBOs (5)	Battle, Kevin		X
	Lyons, Larry	X			Conner, Maynard	X	
	Maurer, Ilene, Chair	X			Horne, Kelly King	X	
	Portillo, Jesus		X		Spicer, Gregg	X	
	Stamper, Eric	X			Strite, Amy	X	
	White, Amanda		X				
				Vocational Rehabilitation (1)	Batten, Dale	X	
				Social Services (1)	Rogers, Kiva	X	
	Total Attending	9	7		Total Attending	10	2

Guests attending:

Staff attending: Mr. Brian Davis, CRWP Executive Director; Ms. Krishawn Monroe, CRWD Assistant Director, Ms. Carla Cosby, and Dr. Mychael Lee.

- I. Call to Order. Chair Ilene Maurer called the meeting to order and welcomed new member, Ms. Beth Bray. Mr. Davis acknowledged CLEO members attending the meeting.
- II. Public Comments. No persons were present for public comment.
- III. Minutes from December 8, 2023. Ms. Dale Batten moved to approve the minutes as presented; Ms. Tina Shreve seconded the motion. The motion carried.

- IV. Leading with Data: Presentation by Dr. Todd Oldham, Interim Director, Virginia Office of Educational Economics at the Virginia Economic Development Partnership
- Dr. Oldham presented an array of information and data relative to various high demand occupations including healthcare and trades groups, the data tool and how data can be accessed, its benefits and various uses to businesses, specific industries, etc.
- Through the Virginia Office of Educational Economics (VOEE) various reports are available including high demand occupation dashboards. Dashboards are available to be embedded on individual sites. Data can be filtered to subgroups and is available for download. A how-to video demonstration is also available. Assistance can be provided to companies interested in extracting data. Mapping occupations to its affiliation is an available tool. Information can be beneficial and applicable to education systems seeking grants and/or sophisticated analysis. Assistance is available to companies interested in extracting data as well as creating videos.
- It was suggested that a series of virtual lunchtime sessions in data exploration for Board members who were interested may prove helpful.
- V. A. Equus Request for Additional Funds for Adult Services
- Equus' current budget is around \$2 million, a slight reduction from last year's \$2.4 million. The \$80,000 request supports the budget's individual training account line (ITA) item. It is noted that adult and dislocated worker funds can be moved within a line item category. However, funds cannot be moved from direct services without prior approval. The director's approval limit for new funds is \$50,000. The request for funds will come before the CLEOs at its April 19th meeting.
- As of February, \$187,000 of \$217,920 for ITAs is obligated. Equus would expend all funds before the end of the year without additional dollars.
- Adult enrollments are outpacing dislocated workers. The request will also help meet the state's forty percent training requirement. Mr. Larry Lyons moved to approve increasing the budget, Ms. Danielle Gilbert seconded the motion. The motion carried.
- B.1. Policies. Registered Apprenticeship Policy (New)
- Registered apprenticeship is an allowable training activity. While such a policy is not required it can help guide the local area's contractors in support of helping the state realize its goal of more apprenticeship activities. Equus is currently working with RRHA to do an apprenticeship with 10 public housing residents. CCWA will do the instructional piece with RRHA. Participants will be co-enrolled. A preference was expressed for targeted industries. Mr. John Easter moved to approve the policy as presented; Ms. Danielle Gilbert seconded the motion. The motion carried.

B.2. Policies. Work Experience for Youth (Supersedes Policy 104)

This is a revision to the existing policy. It is reworked due to tax code. The previous policy terminology identified payments as incentives. Due to state change, youth placed on work experience will now receive a 1099. This change may impact family benefits.

Mr. John Easter noted that references to service provider needs definition. Similar language as used in the adult policy should be included in this provision, workforce experience by worksite agreement. It is suggested that the worksite agreement crosswalk conforms between each policy.

Ms. Tina Shreve moved to approve the Work Experience policy with noted references; Ms. Kelly King Horne seconded the motion, the motion carried.

B.3. Work Experience and Transitional Jobs for Adults and Dislocated Workers.

There is no requirement to make transitional jobs available; but it is an allowable activity with a local policy. The transitional jobs policy requires 10% of dislocated funds be used to support an activity and this must be for an individual with barrier, chronic unemployment, etc. It is suggested that policy use definitions in line with the work experience policy. Ms. Kelly King Horne moved to approve the policy; Ms. Dale Batten seconded the motion. The motion carried.

- VI. Youth Events Update. Ms. Krishawn Monroe thanked those who helped in support and participation in recent youth events.

Business attendees to the event included 6 pop-up shops, and an IEP bracelet business. The Teen Summit mission was wellness and was supported by a series of wellness sessions. An Inspire Youth at Work event was held in Hanover. Vendors expressed an interest to hire youth

- VII. Adjourn. Mr. Dennis Woodard moved to adjourn the meeting, Mr. John Easter seconded the motion. The motion carried.