

# Capital Region Workforce Development Board

Meeting Minutes for December 13, 2019

Category - Business Members (Total Members 20)	Member	Present		Category (Total Members 14)	Member	Present	
		Yes	No			Yes	No
	Auchmoody, William	✓		<b>Community College (1)</b>	Creamer, Elizabeth	✓	
	Barnhart, Sonja		✓	<b>Economic &amp; Community Dev. (2)</b>	Aylward, Karen	✓	
	Briggs, Cordell		✓		Kilduff, Todd	✓	
	Dick, Robert		✓				
	Easter, John	✓		<b>Education (2)-</b>	Beaton, Mac	✓	
	Edwards, Scott		✓		Smith, Barbara		✓
	Gilbert, Danielle		✓				
	Harrington, Chris		✓	<b>Employment Service (1)-</b>	Woodard, Dennis	✓	
	Harris, Drexel	✓		<b>Labor, Apprenticeship &amp; CBOs (6)</b>	Dougherty, John		✓
	Hildebrand, Shawn	✓		-	Horne, Kelly King		✓
	Jones, Daniel	✓		-	Purcell, Roy		✓
	Junod, Paul	✓			Spicer, Gregg		✓
	Lyons, Larry		✓	-	Watson, Danny		✓
	Maurer, Ilene	✓		-	Watson, Thelma	✓	
	Prest, Thomas	✓		<b>Vocational Rehabilitation (1)</b>	Batten, Dale		✓
	Stamper, Eric	✓					
	Theen, Randy	✓		<b>Other (1)</b>	Mitchell, Valaryee		✓
	Timmons, April		✓				
	Wheeler, William		✓				
	Willie-Surratt, Terry		✓				
	<b>Total Attending</b>	10	10		<b>Total Attending</b>	6	8
<b>Staff</b>				<b>Other Guests</b>			
Brian Davis, CRWP Director							
Krishawn Monroe, CRWP Asst. Director							
Carla Cosby, CRWP							

- I. Chair Paul Junod called meeting to order at 11:10 a.m.
- II. Public Comment Period. There were no persons present for public comment.
- III. Minutes September 12, 2019. Mr. Easter noted correction to Page 4, Mission Tomorrow. Amended to 'jobs in such areas as construction, health science, and education. The minutes were approved with correction.
- IV. Eligible Training Provider Programs. New and Renewal Eligible Training Provider Applications were reviewed. Renewal applications are reviewed annually in December and certified for one year.  
  
New applications and/or New programs are: Chesterfield Adult Education, Community College Workforce Alliance, Health Connect, Chesterfield Adult Education, Richmond Adult Education, and Road Safety. Mr. Drexel Harris moved to approve the new applications as presented; Mr. John Easter seconded the motion. The motion carried. Ms. Elizabeth Creamer abstained from the vote.

Renewals. Two categories of renewals were reviewed. Category 1 –providers that served no participants in 2019 and Category 2 – providers that served participants in 2019.

Category 2 providers served at least 1 participant in 2019. Two additional criteria; completion rate must be at least 50% and credential rate must be at least 65%. All programs met or exceeded minimum requirements.

Mr. John Easter moved to approve both Category 1 and Category 2. Category 2 providers whose testing is not yet completed are conditionally approved and will be brought back at the next board meeting, Mr. Drexel Harris seconded the motion. The motion carried.

- V. Mr. Daniel Jones moved to adjourn the meeting, Ms. Karen Aylward seconded the motion. The meeting adjourned at 11:25 a.m.