

Capital Region Workforce Partnership

Consortium Meeting Minutes for June 10, 2022

Consortium Members		Alternates	
Chairman – Hon. Angela Kelly-Wiecek , Hanover	x	James Taylor	
Vice Chairman - Hon. James Holland , Chesterfield	x	Dr. James Worsley	
Hon. Gilbert Smith , Charles City		Michelle Johnson	
Hon. Don Sharpe , Goochland		Jo Ann Hunter	x
Hon. Patricia O’Bannon , Henrico	x	Monica Smith - Callahan	
Hon. Patricia Paige , New Kent		Rodney Hathaway	
Hon. Steve McClung , Powhatan		Ned Smither	x
Hon. Michael Jones , Richmond		Reggie Gordon	

Guests attending: Mr. Paul Junod, CRWDB Chair; Mr. Brandon Smith, Ms. Mary Ann Huband, and Ms. Renee Miller, A Peach of Mind Counseling Services, LLC; Mr. Roberto Ford, Equus Works; and Ms. Elizabeth Hays, Ross.

CRWP Staff Attending: Ms. Carla Cosby, Mr. Brian Davis, Mr. Mychael Lee, and Ms. Krishawn Monroe.

- I. Call to Order and Welcome
Chair Kelly-Wiecek opened the meeting at 9:30 a.m.
- II. Public Comment Period. There were no persons present for public comment period. New CRWP employee, Mr. Mychael Lee was welcomed.
- III. Approval of the Minutes from April 8, 2022 meeting. Honorable James Holland moved to approve the minutes as presented; Honorable Patricia O’Bannon seconded the motion. The motion carried.
- IV. Briefing from the Workforce Development Board. Paul Junod, Board Chairman and Vice-President of Strategic Workforce Planning, Bon Secours Mercy Health
Mr. Junod provided an overview of measures taken to align the Board’s goals and strategies. The health of the Board is a primary focus. Mr. Mychael Lee will work with the Board to enhance organization and engagement.

A Governance Committee is also established. This committee reviewed the Board’s membership roster considering sector representation, diversity, industry types, etc. Members received a member profile explaining expectations of being a member on the Board. Going forward, member involvement and contribution is required. In addition, each committee will report to the full Board.

After some discussion, members agreed that engaging career and technical education representatives as well as their respective superintendents is encouraged. Ms. Krishawn Monroe noted that there is a regional superintendents meeting that Chair Junod may attend.
- V. Action Items
 - A. Workforce Board Appointments
Mr. Davis reviewed the list of current members and new member nominations. Members removed did not meet minimum attendance requirements. One member did not respond to the request. Honorable James Holland moved to approve the Board appointments as presented; Mrs. O’Bannon seconded the motion. The motion carried.

B. Budget for July 1, 2022 – June 30, 2023

Annually the Department of Labor earmarks funds to states for the local workforce development areas. Each area receives their annual allocation to establish its new year's revenue. This year's revenue is \$5.3 million.

Non-federal dollars, \$432,836, represent funds donated by the local jurisdictions. Non-federal funds also includes rent revenue thru state and other non-profits.

Funds have a two-year shelf life. Any funds not used at the end of the 2nd year are available for capture by the state. Current carry-in funds are \$1.8 million. The carry-in allows operation in the first quarter of the fiscal year. The bulk of funds are in service contracts. At the last CLEO meeting, additional funds were approved for Equus to provide adult and dislocated worker services.

Honorable Holland moved to approve the budget as presented; Mrs. O'Bannon seconded the motion. The motion carried.

C. Contract Awards for July 1, 2022 – June 30, 2023. Contract awards may renew up to four additional years. Four contracts are presented for approval; Equus Workforce Solutions, One-Stop Operator Services, Ross Employment Solutions, Out-of-School Youth Services; A Peace of Mind Consulting, In-School Youth Services; and Equus Workforce Solutions, Adult and Dislocated Worker Services.

Equus Workforce Solutions, One-Stop Operator contract is recommended for award at \$400,000.

Ross Employment Solutions has held the youth service provide has held the contract for the past five years. The request for proposal was released. The review committee agreed to award the contract.

A Peace of Mind. Prior to WIOA, 25% of youth funds were earmarked for out-of-school programs and 75% for in-school program. It is now reversed 25% in school and 75% out-of-school. Other areas focused their resources solely on out-of-school. The Capital Region earmarked 100% of its funds to serve out-of-school youth.

At the Board's December joint meeting, an in-school contract was awarded to Charles City County. The contract amount was \$250,000. A request for proposal was released for other parts of the region. Two elected officials and one board member participated on the Review Team.

There were two offerors; one was non-responsive. The approach will bring in social workers as case managers to help youth navigate issues of life; assist in accessing other services and resources. The model presented is counseling first and then workforce. Ms. MaryAnn Hubbard, Educator/Evaluator with A Peace of Mind Consulting provided a brief overview of their services and resources. Their program provides counseling and assessment driven instruction. They are located in Chesterfield County and can be mobile. Their virtual products provides for mobility.

It is noted that inclusion of the diverse youth populations include in-school youth homeless youth, foster care youth, transient youth and LGBTQ youth. Consideration of a fuller presentation on serving youth, challenges, housing, food insecure, diverse populations, etc. may be helpful.

Ms. O'Bannon moved to approve the Equus Operator, Ross, and Peace of Mind contracts as presented; Mr. Holland seconded the motion. The motion carried.

Due to COVID, an 18-month contract was written with Equus Works for adult and dislocated worker. The recommendation is to approve a 12-month award, July 1 – June 30, 2023. Equus continued to meet performance outcomes. Mrs. O’Bannon moved to approve Equus Works 12-month renewal contract for \$2.4 million, Mr. Ned Smither seconded the motion. The motion carried.

VI. Labor Supply and Demand

Unemployment	April 2022	April 2021	April 2020
Rate	2.6%	4%	11.2%
People	15,223	23,212	66,676
Job Postings	15,223	23,212	66,676
Total	59,054	48,768	41,678
Service Recipients Adult/DW/Youth	Through May 2020	Through May 2021	Through May 2022
New Enrollments	390	242	391
Total Active Customers	694	709	968

VII. Director’s Report
Highlights –

- Mr. Roberto Ford will continue to serve as the Equus Works, One-Stop Operator next year
- Equus is in the final development stages of its mobile application. The app may expand outreach in the digital environment.
- New state administration has placed workforce development under Secretary of Labor, Bryant Slater. Mr. Slater met with five local area workforce representatives for initial discussion. Streamlining structure at state level is a consideration. In addition, wants to see credentials attained translate into jobs.

VIII. Adjournment. The meeting adjourned. The next meeting is on August 12, 2022.