

## **Job Summary**

We are currently seeking an energetic and highly motivated individual to join our team as a Facilities/Custodial Attendant. The ideal candidate for this position is detail oriented, has flexible schedule, and willing to take on non-routine cleaning and special projects as the need arises. The Attendant will be responsible for cleaning and sanitizing restrooms, and general upkeep of safety rest area grounds.

## **Summary of Essential Job Functions**

- Perform general cleanup of all areas of the building and grounds as directed.
- Manage routine upkeep of exterior areas, green space and parking lot.
- Complete non-routine cleaning according to specified job orders.
- Remove trash and recycling daily and prepare bins for weekly pick-up.
- Handle emergency cleaning and upkeep requests.
- Ensure facility is maintained and fully equipped.
- Complete general maintenance activities as needed.

## **Minimum Requirements**

- Prior facility operations upkeep
- Able to pass drug screening, and government/state run background check
- Ability to work overtime as necessary, including nights and weekends
- Be able to lift up to sixty pounds (60lbs)
- General knowledge of maintenance activities including changing lights and operation grounds equipment.

EOE/AAP M-F-D-DV