



Governance Committee Meeting

June 7, 2023 – 1130 am

Virginia Career Works Richmond West, 4914 Radford Ave, Richmond 23230

- I. Welcome and Introductions (Chairman Junod)
- II. Public Comment
- III. Board Membership Roster for PY23Page 1
- IV. Discussion of Officer Slate for PY23 (Election June 22, 2023)
- V. Work Plan Update and Non-profit DiscussionPage 2
- VI. Closed session – Briefing on pending legal matterPage 4
- VII. Other matters
- VIII. Adjourn

Agenda Item III. – Roster for PY23

New Business			
Siyani Blount	Senior Manager, Talent Acquisition, Altria	M	B
Continuing Business			
Bill Auchmoody	Partnership Screening	M	W
Robert Dick	SCS Engineers	M	W
John Easter	ChamberRVA	M	W
Scott Edwards	PARI	M	W
Robert Franklin	Church and Dwight	M	B
Danielle Gilbert	Manifest in You (CBO)	F	B
Drexel Harris	Drexel's Digital Creations (CBO and Community College)	M	B
Thomas (Trey) Hayden	Code Blue Technology	M	W
Dr. Charlie Jung	Virginia Urology	M	A
Larry Lyons	Powhatan Chamber of Commerce (CBO)	M	W
Ilene Maurer	Rhudy and Company	F	W
Jesus Portillo	Federal Reserve Bank	M	H
Eric Stamper	VA First Financial	M	B
Amanda White	Aerotek	F	W
Continuing Non-Business			
Dale Batten	VA Dept. for Aging and Rehab Services	F	B
Kevin Battle	Boilermakers Local 45 (Labor/CBO)	M	W
Maynard Conner	Iron Workers Local 28 (Labor/CBO)	M	W
Jeffrey Elmore	Capital Region Adult Education	M	W
Kelly King Horne	Homeward (Labor/CBO)	F	W
Justin Roerink	Hanover Career and Technical Education	M	W
Kiva Rogers	Chesterfield Dept. of Social Services	F	B
Tina Shreve	Chesterfield Economic Development	F	W
Amy Strite	Senior Connections (Labor/CBO)	F	W
Dennis Woodard	Virginia Employment Commission (Dept. of Workforce Development and Advancement)	M	B

Stats:

	Board	Required
Total	25	-
Business	60% (15)	51%
CBO/Labor/Apprenticeship	28% (7)	20%
	Board	Region
Male	68% (17)	48%
Female	32% (8)	52%
White	60% (15)	62%
Black	35% (8)	29%
Hispanic	4% (1)	5%
Asian	4% (1)	4%

Current Not Renewing:

Elizabeth Creamer – Community College Workforce Alliance; Paul Junod – Business

Agenda Item V. – Work Plan Review

<p>Review current list for demographic factors as well as industry representation, employment opportunities and attendance</p> <p>Completed for PY22/23; some considerations might be considered for 2024 and as members resign.</p>
<p>Work regularly with organizations such as Hispanic Foundation, Virginia Asian Chamber, Metropolitan Business League and professional women’s groups when recruiting new/replacement board members.</p> <p>Suggested revision above</p>
<p>Develop a letter of interest format for members whose term expires June 30 that would like to remain on board (if they meet attendance requirement)</p> <p>Form developed and used annually</p>
<p>Have staff submit Governance Committee recommendations for new members to CLEO</p> <p>Process in place</p>
<p>Intentional recruitment of new board members factoring assessments of what industries or community interests are missing</p> <p>Ongoing consideration</p>
<p>Define expectations and opportunities through member "job description"</p> <p>Document complete and distributed. Consider ways to highlight and promote.</p>
<p>On boarding process for new members and education for current members</p> <p>Initial orientation session material in use. Consider ways to formalize more.</p>
<p>Bylaw revisions</p> <p>Complete</p>
<p>Set schedule for Board member to brief CLEOs on Board activities instead of staff</p> <p>Started in 2022 and regularly done. (Next meeting June 16, 2023)</p>
<p>Define committee expectations</p>
<p>Model desired behaviors and coach committee members</p>
<p>Monitor committee progress</p> <p>Suggestion to do this by September after a full year has closed</p>
<p>Establish regular schedule of joint-leaders’ meetings</p>
<p>Identify workforce items to be considered for inclusion in jurisdictional legislative priorities</p>
<p>NEW FOR PY23 – Advance plans for establishment of non-profit arm/foundation to receive funds from private, business and philanthropic sources to expand funding portfolio.</p> <p>Consideration: Governance Committee, Finance Committee, joint activity between committees or create a special work group with members from the Board with interest/background.</p>

Agenda item V. Continued

Status of Virginia Local Workforce Areas who are or have non-profits:

Area #	Name	Nonprofit status
1	Southwest VA	Board is a nonprofit
2	New River/Mount Rogers	No – but actively exploring
3	Greater Roanoke	Board is a nonprofit
4	Shenandoah Valley	Board is a nonprofit; considering a foundation
5	Crater	No
6	Piedmont (Charlottesville/Culpeper)	Board is becoming a nonprofit July1, 2023
7	Central Virginia (Lynchburg)	No
8	South Central (South Hill/South Boston/Farmville)	No
9	Capital Region	No – but actively exploring
10	West Piedmont (Danville/Martinsville)	Board is nonprofit
11	Northern Virginia	Board has associated nonprofit
12	Arlington/Alexandria	No
13	Bay (Fredericksburg/Middle Peninsula/Eastern Shore)	Board is nonprofit
14	Hampton Roads	Board has associated nonprofit

Agenda Item VI. – Closed Session

Motion:

I move to go into closed session for purposes of a briefing by staff of a litigation matter as allowed under Section 2.2-3711 (7) of the Code of Virginia.

Motion after session:

I certify that only matters exempt from open meeting requirements pertaining to a briefing by staff of a litigation matter were discussed during the closed session.