



**Governance Committee Discussion**  
**September 8, 2022**  
**8:30 am**

[Click here to join the meeting](#)

- I. Welcome and Introductions (Chairman Junod)
- II. Public Comment
- III. Update on new member onboarding (Brian Davis)
- IV. Next Steps for Governance Committee from Action Plan (Paul Junod/Brian Davis)
- V. Updates on Working Committees (Mychael Lee)
- VI. General Information Items
  - a. State restructuring / state board-local leadership session
  - b. Grant submission
  - c. Independent evaluation of service provider
- VII. Other Discussion
- VIII. Adjourn

**Agenda Item III. – New member onboarding update**

<b>Member</b>		<b>Onboarding Overview</b>	<b>Committee</b>
Robert Franklin	Church and Dwight	Yes	Integration and Alignment
Dr. Charlie Jung	VA Urology	No	-
Jose Ramos	Truist	In process of scheduling	-
Justin Roerink	Hanover CTE	Yes	Equity and Access
Kiva Rogers	Chesterfield DSS	Yes	-
Amy Strite	Senior Connections	Yes	Interest in Equity and Access; will decide after first full board meeting
Amanda White	Aerotek	No	-

**Agenda Item V. - Governance Committee Action Plan Progress and Next Steps**

<p>Review current list for demographic factors as well as industry representation, employment opportunities and attendance</p> <p><b>Complete</b></p>
<p>Actively recruit minimum of 3 new business members for term that starts July 1, 2022. (Staff to contact Hispanic Foundation, Virginia Asian Chamber)</p> <p><b>Complete – but should be ongoing</b></p>
<p>Develop a letter of interest format for members whose term expires June 30 that would like to remain on board (if they meet attendance requirement)</p> <p><b>Complete – to occur each May/June moving forward</b></p>
<p>Have staff submit GC recommendations for new members to CLEO</p> <p><b>Complete – to occur each May/June moving forward</b></p>
<p>Intentional recruitment of new board members factoring assessments of what industries or community interests are missing</p> <p><b>Complete – but should be ongoing</b></p>
<p>Define expectations and opportunities through member "job description"</p> <p><b>Document complete and distributed. Consider ways to highlight and promote.</b></p>
<p>On boarding process for new members and education for current members</p> <p><b>Initial session material in use. Consider ways to formalize more.</b></p>
<p>Bylaw revisions <b><i>Attendance, leadership succession, review for other dated items that need updates</i></b></p>
<p>Define committee expectations</p>
<p>Model desired behaviors and coach committee members</p>
<p>Monitor committee progress <b><i>4<sup>th</sup> quarter</i></b></p>
<p>Establish regular schedule of joint-leaders meetings</p>
<p>Set schedule for Board member to brief CLEOs on Board activities instead of staff <b><i>Next CLEO meeting is Oct. 21, 2022</i></b></p>
<p>Identify workforce items to be considered for inclusion in jurisdictional legislative priorities <b><i>2<sup>nd</sup> quarter</i></b></p>