

**Strategy & Outcomes Committee**  
Meeting Minutes for December 5, 2018

Members Present: Drexel Harris , John Easter, Danny Watson, Karen Aylward and Paul Junod

Members Absent: Dan Jones Sonja Barnhart and Felicia Ainsa

Staff: Brian Davis and Carla Cosby

Guests: Tabitha Taylor, ResCare, Mychael Lee, ResCare and Earlene Jones, Ross

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- I. Call to Order - Chair Drexel Harris called the meeting to order at 8:35 a.m.
- II. Minutes. Mr. John Easter noted that since a quorum was not established, the minutes should be amended to reflect that those members present recommended items be forwarded to the full Board for action. Brian noted that the Board has taken action on those agenda items. Mr. Danny Watson moved to approve the minutes with the noted modification, Ms. Karen Aylward seconded the motion. The motion passed.
- III. Eligible Training Provider
  - A. New Programs
    1. ASG Training Services. The four programs presented for consideration are approved by the Department of Criminal Justice Services (DCJS). The programs are short term, lead to a credential, and support in demand occupations in the region. Mr. Danny Watson moved to accept the eligible training provider program as presented; Mr. Paul Junod seconded the motion. The motion passed.
    2. Next Level Health Care Options. The training program is approved pending receipt of Board of Nursing documentation. Ms. Karen Aylward moved to approve the provider pending receipt of the Board of Nursing documentation; Mr. Danny Watson seconded the motion. The motion passed.
  - B. Renewals. In order for approved eligible training provider programs to remain on the state's eligible training provider list; a renewal application must be submitted annually. The renewal application includes any applicable performance information on completion, employment placement, credential rate and average wages.

Category 1-programs that did not serve participants. Mr. Danny Watson moved to approve the Category 1 providers, contingent upon receipt of additional documentation or verification as applicable; Mr. Paul Junod seconded the motion. The motion passed.

Category 2-programs that served participants. Mr. Paul Junod moved to conditionally approve provider programs contingent upon receiving updated data and required criteria is met; Mr. John Easter seconded the motion. The motion passed.

At the time of the meeting, Baul Academy, VCU, and Shipper's Choice updated data was available and presented to the committee. Dream Academy is approved conditionally.

Revisions to Eligible Training Provider Policy. Those programs that have not been on the list for a full year will remain on the list and apply for renewal next year. Brian noted that the State will submit a waiver to the Department of Labor to loosen renewal performance

requirements. Several states already have a similar waiver. Depending on outcomes, a policy revision may be needed.

IV. Performance and Outcomes Review and Analysis

Final year end performance for WIOA measures. Brian noted changes to performance information. Quarterly performance was previously reported as a cumulative number. Fourth quarter is no longer at year end; this information was provided in November. Performance is now categorized and measured the same for all programs. The definitions on how placements are calculated has also changed. Retention is a year after participant exits. Median earnings are captured for those persons that are employed.

Performance target rates are negotiated with the state. The new target is usually higher than the rate attained the previous year.

Ross Performance. Youth performance exceeded negotiated levels.

New Program Enrollments

- Adult Enrollments: 32 new/26 dislocated workers/45 youth
- Current Targets – Adult 300 and Dislocated Workers 200
- Previous Targets – Adult 151/Dislocated Workers 129/Youth 58. No youth goal was set for Ross last year because this is their first full year of operation

Budget. There was a substantial budget cut for ResCare, a 36% change. The previous budget amount was \$2.4 million. The new budget amount is \$1.5 million. This reduction directly impacted staffing levels. The 40% training requirement must be met regardless of the funding reduction. A mid-year funding analysis will be done to see if funds are available to give ResCare funds to increase its staff.

Customer Satisfaction Survey. Approximately 300 people responded to the survey. The report will be distributed. The majority of respondents found staff to be friendly.

V. Information Items

The CLEO and the Capital Region Workforce Development Board will meet jointly on December 14<sup>th</sup>.

VI. Ms. Karen Aylward moved to adjourn the meeting; Mr. Paul Junod seconded the motion. The motion passed.